



**Army Single Face to Industry (ASFI)
Acquisition Business Web Site**

"Serving the U.S. Army Acquisition Community"

The Army Single Face to Industry (ASFI)

Vendor Bid Response System Users Guide

Updated
March 2009

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ASFI Bid Response System Overview

The Army Single Face to Industry (ASFI) provides a Bid Response System (BRS) to allow vendors to submit bids on solicitations posted at the ASFI. The ASFI BRS takes advantage of external applications such as the Central Contractor Registration (CCR) System and the Online Representation and Certification Application (ORCA). The information available from these web applications allows Government contracting personnel and the ASFI to have the latest information on the vendor placing the bid.

Vendors should take the following steps to use the ASFI BRS to submit bids:

1. Read the entire solicitation
2. Work through the requested response in the solicitation (Proposal Submission requirements, etc.)
3. Create the required attachments/exhibits based on the solicitation and your response
4. Access the ASFI BRS to submit your bid and upload any associated attachments
5. Record the ASFI-generated Price Quote Number as evidence of your bid submission

The majority of solicitations available on the ASFI allow bids to be placed on-line. For those that do not allow bidding via the ASFI, vendors should contact the solicitation Point of Contact directly to determine the means to place a bid.

For solicitations that accept on-line bids, there are two bidding methods available. *The bidding method is determined by the issuer of the solicitation, not by the vendor.* This guide describes these two bidding methods:

1. **File Upload Process** – Vendors provide detailed price information in a document that is uploaded to the ASFI BRS as a part of the bid submission process.
2. **Contract Line Item Number (CLIN) Pricing Process** – Vendors enter detailed price information on-line within the ASFI BRS.

This guide also describes the ASFI BRS information and requirements that are common to all vendors regardless of the bidding method. These common areas include:

- Viewing Solicitations
- Vendor Authentication
- Vendor Profile
- Vendor Bid History

Viewing Solicitations

From the ASFI home page at <https://acquisition.army.mil>, use the **Contracting Opportunities Search** feature to locate solicitations available for bid.

Click on the Solicitation – Amendment link on the Solicitation Search Results Page to view the solicitation details. All solicitations eligible for ASFI BRS responses will contain the 'Start Offer/Bid' icon on the 'Solicitation View' page.

If the solicitation cannot be bid within the ASFI BRS, a message indicating this is displayed. See the examples below.

Solicitation View for W912JD09T1111-0000

NOTE: Please utilize the [page footer](#) to navigate and view the solicitation detail!

Solicitation - Amendment Number/Status:	W912JD09T1111 - 0000 / Original
DPAS Priority Rating:	-
Pricing Arrangement:	-
Solicitation Date:	-
Response Deadline	() 03/05/2009
NAICS Code:	111110 - Soybean Farming
Set-Aside:	Section (8a) Set-Aside
Issued By:	USPFO for Maine, Augusta, ME
Contact Name:	Test
Phone:	256.842.6573
Fax:	000-0000
Email:	asfi@conus.army.mil
Solicitation Attachments:	The contract specialist has not uploaded attachments to this solicitation. If you feel there are missing attachments, please contact the contract specialist listed above.

| [Solicitation View](#) |
| [Government Buyer Options](#) |

| [Return to Contracting Opportunities Search](#) |

NOTE TO INDUSTRY:

- Please refer to the solicitation for **ALL** offer submission requirements.
- If electronic submission is authorized/required, please proceed.
- If electronic bid/proposal submission is **NOT** authorized, details will be provided in the solicitation outlining specific submission requirements.
- If the electronic bid/proposal submission requirements are not listed in the solicitation and there is a question regarding the submission of an offer in response to a solicitation, contact the contract specialist named in the solicitation.

[Start Offer/Bid](#)

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LEGEND: (E) = External link (R) = Restricted link

The above page provides an example of a solicitation posted to the ASFI where ASFI BRS responses are supported. Note the **Start Offer/Bid** button at the bottom left of the page.

Solicitation View for W91QF206T0009-0000

NOTE: Please utilize the [page footer](#) to navigate and view the solicitation detail!

Solicitation - Amendment Number/Status: W91QF206T0009 - 0000 / Original

DPAS Priority Rating: -

Solicitation Date: 02/23/2006

Response Deadline: 03/13/2009 at 1600

Set-Aside: -

Set-Aside Percentage: 100%

Size Standard: 5 MILLION

NAICS Code: 922160 - Fire Protection

Issued By: ACA, Fort Hamilton, Brooklyn, NY

Contact Name: KAREN E. NEWMAN

Phone: 456-639-1234

Fax: 456-639-4300

Email: k.e.newman@us.army.mil

Solicitation Attachments: The contract specialist has not uploaded attachments to this solicitation. If you feel there are missing attachments, please contact the contract specialist listed above.

| [Clins](#) | [Clin Message Clauses](#) | [Message Clauses](#) |
| [Shipping Detail for ALL CLINS](#) |
| [Solicitation View](#) |
| [Government Buyer Options](#) |

| [Return to Contracting Opportunities Search](#) |

NOTE: This solicitation **CAN NOT** be bid on utilizing the ASFI online bidding capability!
Please review the solicitation or contact the contract specialist listed above for an alternate means of bidding this solicitation.

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[ASFI Users Guide \(.doc\)](#) | [Email the ASFI Team](#) 

LEGEND: (E) = External link (R) = Restricted link

The above page provides an example of a solicitation posted to the ASFI where ASFI BRS responses are not supported. Note the message at the bottom of the page - **‘Please review the solicitation or contact the contract specialist listed above for an alternate means of bidding this solicitation’**.

Bidding on Solicitations

For solicitations that display the 'Start Offer/Bid' button', initiate your bid by clicking the button. You may wish to open an additional browser session if you need to view solicitation details while bidding.

Vendor Authentication

On the **Industry/Vendor Authentication** page, enter your company's CAGE Code and your CCR Marketing Partner Identification Number (MPIN). If you do not know your CAGE code or MPIN, contact the CCR Point of Contact (POC) listed for your company. The ASFI provides a link to access the CCR if you need to locate your CCR POC. See the example below.

Industry/Vendor Authentication

Disclaimer - By entering the data below, the individual accepts they have the authority to utilize this information and legally bind the company identified by the CAGE code to the offer for which they are responding. Please completely review the solicitation and attachments before beginning this process.

Your company must be registered and current in the [Central Contractor Registration \(CCR\)](#) (E) in order to utilize the on-line bidding capability. The Central Contractor Registration (CCR) validates the Taxpayer Identification Number and Taxpayer Name of each new and updating CCR registrant with the Internal Revenue Service (IRS) records. It will take one to two business days to validate new and updated records prior to becoming active in CCR. If your company isn't registered with the CCR and you need to bid immediately, please contact the contract specialist for an alternate method for bidding.

Please enter the requested data below to start the electronic bid process:

Enter [CAGE Code](#):*

Enter [MPIN](#):* (Marketing Partner Identification Number [MPIN] is case sensitive)

* - indicates required field

If the MPIN is not known, visit [Central Contractor Registration](#) (E) and enter the applicable CAGE code to view identified Points of Contact (POCs) at the CCR. Please contact your CCR POC for MPIN information.

[ASFI Homepage](#) | [ASFI FAQ Page](#) | [Forgot your user ID/password?](#)
[BRS Users Guide \(.doc\)](#) | [Email the ASFI Team](#) 

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The ASFI BRS requires vendor authentication with each bid submission.

Vendor Profile

After your CAGE Code and MPIN have been validated, enter your name, telephone number, and e-mail address. The Company Information displayed on this page is obtained from the Central Contractor Registration (CCR) System. If any of the Company information shown is incorrect, you should correct it at the Central Contractor Registration (CCR) System.

Offer/Bid Response System

Please complete the following requested data:

Solicitation Number: W9098S09T0303 - 0000

User Data:

First name:*
Last name:*
Phone:*
Email address:*
Verify email address:*

Company Information:

Company Name: DEFENSE LOGISTICS INFORMATION SERVICES, DIVISION DLIS-SX

Address: 74 WASHINGTON AVE N STE 7

City/State/Zip: BATTLE CREEK, MI 49017-3054

DUNS: 033129706

DUNS4: No Duns4 found at CCR

CAGE Code: 1LZE7

The above company information was retrieved from your CCR record. If this data is incorrect, please visit [Central Contractor Registration \(E\)](#) and update your CCR company record. The update process will take approximately 4 hours for new company information to be reflected on this page. You may choose to either continue your offer/bid now (noting company information changes on the following page) or begin a new bid after the CCR update occurs.

* - indicates required field

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[BRS Users Guide \(.doc\)](#) | [Email the ASFI Team](#) ^{NEW}

File Upload Process

The 'Solicitation Response System File Upload' page displays when the File Upload Process is required for bidding. Vendors provide detailed price information in a document that is uploaded to the ASFI BRS as a part of the bid submission process.

The page below suggests information that should be included in your bid document. You create and upload the bid document that provides your bid details.

Solicitation Response System File Upload

Solicitation Number: W9098S101111-0000

NOTE TO INDUSTRY: This page is available to upload file(s) that represent your offer/bid in response to the above solicitation. Please refer to the solicitation for ALL offer submission requirements.

- If electronic submission is authorized/required, please proceed.
- If electronic bid/proposal submission is **NOT** authorized, details will be provided in the solicitation outlining specific submission requirements.
- If the electronic bid/proposal submission requirements are not listed in the solicitation and there is a question regarding the submission of an offer in response to a solicitation, contact the contract specialist named in the solicitation.

NOTE: In addition to the proposal submission requirements set forth in the solicitation/amendment(s) it is recommended that when you provide the 'signed' offer that it include reference to the Price Quote Number that is assigned upon your successful submission.

At a minimum your offer/bid should identify:

- Bidding with exception or bidding without exception
- Prompt Payment and Net Days
- GSA Federal Supply Schedule Information
- Price Guarantee Days
- Contract Line Item Number
- Quantity
- Unit of Issue
- Item Description (to include Part/Model number, if applicable)
- Unit Price
- Delivery (Schedule and Terms (F.O.B.))

You are also encouraged to provide any additional documentation supporting your offer/bid. This includes, but is not limited to catalogs, web site addresses, etc.

In addition to the information provided to support the offer/bid, you are encouraged to upload your applicable Representation and Certification from the [Online Representations and Certifications Application \(E\)](#) web site if available.

PLEASE NOTE: There is a combined file limit of 10 Mb/upload. You must break your attachments into smaller files or utilize the upload utility multiple times if the upload exceeds the limit. Filenames **MUST NOT** contain single quotes, spaces, pound or percent signs. Your computer must also be running updated virus protection. If your computer is not protected, please do not upload files. Uploading files with viruses may jeopardize your electronic bid submission. If you are using Microsoft Office 2007 products, please utilize the 'Save As' function and choose 'Office 97-2003' option when saving documents. This will ensure the greatest compatibility for users that have not migrated to Office 2007 and are unable to install the compatibility pack.

**** Allowed filetypes:** MaxView CAL, Microsoft PowerPoint, Rich text, JPEG, AutoCAD DWF, AutoCAD DWG, Microsoft Excel, Adobe Acrobat PDF, ZIP, Plain text, Microsoft Word **

Text Description: (100 characters or less)	File to upload: (Maximum 40 characters allowed for filename)
<input type="text"/>	<input type="text"/> Browse...

Up to five files can be uploaded at one time. The combined size of the 5 files cannot exceed 10Mb. Break your attachments into smaller files or use the upload utility multiple times if your files exceed the 10Mb size limit.

Filenames must not contain single quotes, spaces, pound or percent signs.

If you are using Microsoft Office 2007 products, please use the 'Save As' function and choose the 'Office 97-2003' option when saving documents. This will ensure the greatest compatibility for users that have not migrated to Office 2007 and are unable to install the compatibility pack.

You can only upload the 'Allowed filetypes' identified on the File Upload page above.

When the 'Upload File(s)' button is clicked, the following page appears.

Please review attachment upload status below:

Solicitation Number: W9098S101111 - 0000

- Attachment **Judith010609.xls** was successfully uploaded...

**IF YOU HAVE COMPLETED UPLOADING DOCUMENTATION TO SUPPORT YOUR SUBMISSION,
PLEASE SELECT "CONTINUE TO BID SUMMARY" TO COMPLETE THE SUBMISSION.
OTHERWISE, YOU MAY CONTINUE TO UPLOAD ADDITIONAL FILES OR REMOVE EXISTING FILES.**

The page above provides a status of each file that was uploaded and identifies any errors encountered, on a file by file basis, during the upload. If there is an error encountered with a file

during the upload, correct the file and upload it by clicking the 'Upload Additional Attachments to this electronic bid' button.

You can also upload additional files, remove an uploaded file, or proceed to the bid summary.

If you click on the 'Remove a file already uploaded' button, the following page displays.

* * * **ASFI Development Web Site** * * *

Delete Attachments for W9098S101111 - 0000

Click to delete	File Name	File Description	File Size
<input type="checkbox"/>	Core_difference.doc	<i>test2</i>	82 KB
<input type="checkbox"/>	Judith010609.xls	<i>this is a test</i>	28 KB

The page above allows you to remove any file uploaded in error. To remove a file, click the check box by the file name and click the Submit button.

If you click on the 'Continue on to bid summary' button, the page below displays information on the person preparing the bid and lists the file attachments.

Please review data before submitting bid:

Solicitation Number: W9098S101111 - 0000

Contractor Data
Name: John Gooch
Phone number:
Email: asfi@conus.army.mil
DUNS: 033129706
DUNS4: No Duns4 found at CCR
CAGE: 1LZE7
Company Name: DEFENSE LOGISTICS INFORMATION SERVICES, DIVISION DLIS-SX
Company Address: 74 WASHINGTON AVE N STE 7
BATTLE CREEK, MI 49017-3054
USA

[File Upload](#)

<u>File Name</u>	<u>File Size</u>	<u>File Description</u>	<u>File Viewer</u>
Judith010609.xls	28 KB	this is a test	View attachment

[Add/Delete Attachments](#)

**** Once your data has been submitted, you will have the opportunity to print your submission and confirmation information. ****

[Back](#) [Submit](#)

Make any needed changes to the Contractor data or the contents of the attachments before clicking the Submit button. **The bid cannot be modified once submitted.** To amend or cancel a submitted bid, you should contact the contract specialist or contracting officer for instructions. To assist in identifying the bid to amend or cancel, you will need the Price Quote Number assigned at the time you submit your bid.

The following page displays after the Submit button is clicked. At this point an email is sent to the Contract Specialist and Site administrator informing them of the bid and prompting their review.

[Generate PDF of bid submission](#)

PLEASE NOTE: Attachments are not included in the PDF and must be downloaded separately.
Adobe Acrobat Reader must be installed to view the downloaded PDF.
Adobe Acrobat Reader can be downloaded from the [ASFI plugins page](#).
This WILL BE the only opportunity to generate a PDF of your bid submission.

This bid has been successfully submitted for Solicitation number **W9098S101111-0000**
The assigned Price Quote Number for this bid is **033129706-20090225101334**
The assigned Bid Submission Date is **February 25, 2009 10:13:34** Central Time

[Contractor Data](#)

Name: John Gooch
Phone number:
Email: asfi@conus.army.mil
DUNS: 033129706
DUNS4: No Duns4 found at CCR
CAGE: 1LZE7
Company Name: DEFENSE LOGISTICS INFORMATION SERVICES, DIVISION DLIS-SX
Company Address: 74 WASHINGTON AVE N STE 7
BATTLE CREEK, MI 49017-3054
USA

[File Upload](#)

<u>File Name</u>	<u>File Size</u>	<u>File Description</u>	<u>File Viewer</u>
Judith010609.xls	28 KB	this is a test	View attachment

You may generate a PDF file containing your bid submission information.

Note! The bid is not successful unless the page above contains the Price Quote Number.

Contract Line Item Number (CLIN) Pricing Process

The CLIN Pricing Process allows you to enter your bid details online. After providing the required vendor information (described in the Vendor Profile section of this guide), you are ready to start the process of submitting your bid. See the sample Solicitation Administration page below. All of the entries are explained in further detail.

Solicitation Administration

To ensure that your offer can be properly evaluated by the Government, the following information is required:

Solicitation Number: W9098S09T0303 - 0000

- 1) Is your offer/bid being submitted without exception?
(e.g. all terms and conditions met, exact item(s) requested (Part/Model Number, delivery terms, packaging, etc.))
 Yes No

If 'No', you are **encouraged** to provide exceptions in the 'Bid Exceptions' section. If you provide exceptions on the Contract line Items (CLINs) (e.g., change in Part/Model Number, delivery terms, packaging, etc.), ensure that the Contract Line Item Number is provided for which the exception applies.

Bid Exceptions:

** If your bid comments are in a Microsoft Word format, we recommend you use the "Save As..." option in Microsoft Word to first save your comments as a text file. You can then "cut and paste" the comments from your new text file into the field below.

- 2) Are items offered available from a [GSA Federal Supply Schedule \(E\)](#)? Yes No

If 'Yes', are **ALL** items offered available from a **SINGLE** GSA Federal Supply Schedule? Yes No

If 'Yes', provide the applicable GSA Federal Supply Schedule
and the Expiration Date (MM/DD/YYYY): .

If 'No', you will be **REQUIRED** to indicate the applicable GSA Federal Supply Schedule and Expiration Date by Contract Line Item Number (CLIN) on the following pages.

3) Prompt Payment Discount:

<input type="text"/>	% 10 Days
<input type="text"/>	% 20 Days
<input type="text"/>	% 30 Days
<input type="text"/>	% <input type="text"/> Days
NET <input type="text"/>	Days

4) Price Guarantee Days:

Upon submission of your electronic bid, the bid will be valid for a period of days from the date for the receipt of offers specified in the solicitation.

5) Comments:

(Use to indicate general information, comments, or notes regarding your submission. If the comments are applicable to specific Contract Line Items, include the Contract Line Item Number. If there are corrections to your CCR company data from the previous screen please note below.)

*** If your comments are in a Microsoft Word format, we recommend you use the "Save As..." option in Microsoft Word to first save your comments as a text file. You can then "cut and paste" the comments from your new text file into the field below.*

Continue

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LEGEND: (E) = External link (R) = Restricted link
[Return to Contracting Opportunities Search](#)

The ASFI supports two types of bid responses; (1) Bid without Exception, and (2) Bid with Exception. The following provides additional information regarding the listed questions and potential responses.

**1) Is your offer/bid being submitted without exception?
(e.g., all terms and conditions met, exact item(s) requested (Part/Model Number, delivery terms, packaging, etc.))**

If you respond 'Yes' to the above, your bid will be classified as a Bid without Exception.

You should respond 'No' to this question if all the terms and conditions of the solicitation are not being met by your bid. If you respond 'No' to the above, your bid will be classified as a Bid with Exception. Provide details on your exceptions in the **'Bid Exceptions'** section. If there are exceptions related to individual line items, please reference the applicable line item number in the Bid Exceptions section.

The '**Bid Exceptions**' entries pertain to the entire solicitation. Therefore, if there are multiple line items and there is one item for which the offeror is providing a substitute, then the question would be marked 'No'. The item for which you are providing a substitute item should be defined further by Line Item Number in the '**Bid Exceptions**' section.

2) Are items offered available from a [GSA Federal Supply Schedule](#)? Yes No
If 'Yes', are ALL items offered available from a SINGLE GSA Federal Supply Schedule? Yes No

If 'Yes', provide the applicable GSA Federal Supply Schedule
and the Expiration Date (MM/DD/YYYY): .

If 'No', you will be REQUIRED to indicate the applicable GSA Federal Supply Schedule and Expiration Date by Contract Line Item Number (CLIN) on the following pages.

Again, this pertains to the entire solicitation. If all Contract Line Items Numbers (CLINs) are available from one (1) GSA Schedule Contract, then enter the applicable GSA Schedule Number and the Expiration Date. If there are multiple line items within the solicitation, and there is more than one (1) GSA Federal Supply Schedule that is applicable, you will enter the information when providing the pricing details in the 'Contract Line Item Data' section. Otherwise, indicate 'Yes', and enter the applicable GSA Federal Supply Schedule Number and the Expiration Date in the fields provided.

Prompt Payment Discount

This area is provided for you to enter in the applicable '**Prompt Payment Discount**'. Standard '**Prompt Payment Discount**' periods are provided (e.g., 10 days, 20 days, and 30 days). If the 'standard' periods do not meet your requirements, there is a 'blank' entry where you can enter in the applicable discount and days.

Price Guarantee Days

Indicate the bid acceptance period you will allow. The bid submission date is used as the basis for the number of days. The Price Guarantee Days must be greater than zero (0).

Comments

This area is provided for you to enter comments. If there are comments related to individual line items, please reference the applicable line item number in your comments. Any comments you can provide to assist in the evaluation of your submission are encouraged.

Bid without Exception

The example shown below applies when you indicate, on the Solicitation Administration page, that you are submitting a 'Bid without Exception', and either there is no GSA Federal Supply Schedule applicable, or the GSA Federal Supply Schedule applies to ALL CLINs.

CLINs for W52P1J06Q3009-0001

[View Shipping Detail for ALL listed CLINS](#)

Clin	Qty	Unit of Issue	Clin Description	Unit Price
0001	1000	EA-Each	Description: Aluminum ExtendedDescription: Aluminum Bar Stock, 2 5/8" dia X 12', 7075-T76, ASTM B211. Minimum Quantity: 0 Maximum Quantity: 1,000 ContractType: FFP Purchase Request Number: ALUMBARSTOCKA Federal Supply Classification: 9530 Naics Code: 331316 Program: C9E Sic Code: 3354	<input type="text"/>
0002	1000	EA-Each	Description: Aluminum ExtendedDescription: Aluminum Bar Stock 5/8 dia X 12', 7075-T76, ASTM B211. Min imum Quantity: 0 Maximum Quantity: 1,000 ContractType: FFP Purchase Request Number: ALUMBARSTOCKB Federal Supply Classification: 9530 Naics Code: 331316	<input type="text"/>

You must provide a unit price for each line item, i.e., an entry for each CLIN is required. If you are providing the items at 'no charge', please indicate a zero (0) in the unit price column.

Bid without Exception with GSA Federal Supply Schedule against specific CLINs

Below is an example of the CLIN Level Pricing page you see when you indicate a 'Bid without Exception', and when there is more than one GSA Schedule applicable. In this scenario, you must enter the applicable GSA Federal Supply Schedule Number and associated Expiration Dates. At least one entry (GSA Federal Supply Schedule and Expiration Date) is required.

CLINs for W52P1J06Q3009-0001

[View Shipping Detail for ALL listed CLINs](#)

Clin	Qty	Unit of Issue	Clin Description	Unit Price	GSA Federal Supply Schedule Number	Expiration Date (MM/DD/YYYY)
0001	1000	EA-Each	Description: Aluminum ExtendedDescription: Aluminum Bar Stock, 2 5/8" dia X 12', 7075-T76, ASTM B211. Minimum Quantity: 0 Maximum Quantity: 1,000 ContractType: FFP Purchase Request Number: ALUMBARSTOCKA Federal Supply Classification: 9530 Naics Code: 331316 Program: C9E Sic Code: 3354	<input type="text"/>	<input type="text"/>	<input type="text"/>
0002	1000	EA-Each	Description: Aluminum ExtendedDescription: Aluminum Bar Stock 5/8 dia X 12', 7075-T76, ASTM B211. Min imum Quantity: 0 Maximum Quantity: 1,000 ContractType: FFP Purchase Request Number: ALUMBARSTOCKB Federal Supply Classification: 9530 Naics Code: 331316 Program: C9E Sic Code: 3354	<input type="text"/>	<input type="text"/>	<input type="text"/>

Bid with Exception

The example below shows the CLIN Level Pricing page when you indicate, on the Solicitation Administration page, that you are submitting a 'Bid with Exception', and either there is no GSA Federal Supply Schedule applicable, or the GSA Federal Supply Schedule applies to ALL CLINs. Note: This selection allows you to indicate a 'No Bid' by CLIN.

CLINs for W52P1J06Q3009-0001

| [View Shipping Detail for ALL listed CLINS](#) |

CLIN	Qty	Unit of Issue	Clin Description	No Bid	Unit Price
0001	1000	EA-Each	Description: Aluminum ExtendedDescription: Aluminum Bar Stock, 2 5/8" dia X 12', 7075-T76, ASTM B211. Minimum Quantity: 0 Maximum Quantity: 1,000 ContractType: FFP Purchase Request Number: ALUMBARSTOCKA Federal Supply Classification: 9530 Naics Code: 331316 Program: C9E Sic Code: 3354	<input type="checkbox"/>	<input type="text"/>
0002	1000	EA-Each	Description: Alumimum ExtendedDescription: Aluminum Bar Stock 5/8 dia X 12', 7075-T76, ASTM B211. Min imum Quantity: 0 Maximum Quantity: 1,000 ContractType: FFP Purchase Request Number: ALUMBARSTOCKB Federal Supply Classification: 9530 Naics Code: 331316 Program: C9E Sic Code: 3354	<input type="checkbox"/>	<input type="text"/>

Bid with Exception with GSA Federal Supply Schedule against specific CLINs

The example below shows the CLIN Level Pricing page if you indicate a 'Bid with Exception' on the 'Solicitation Administration' page. You may enter GSA Federal Supply Schedules by CLIN where applicable. You must enter the applicable GSA Federal Supply Schedule Number and associated Expiration Dates for at least one CLIN.

CLINs for W52P1J06Q3009-0001

[View Shipping Detail for ALL listed CLINs](#)

CLIN	Qty	Unit of Issue	CLIN Description	No Bid	Unit Price	GSA Federal Supply Schedule Number	Expiration Date (MM/DD/YYYY)
0001	1000	EA-Each	Description: Aluminum ExtendedDescription: Aluminum Bar Stock, 2 5/8" dia X 12', 7075-T76, ASTM B211. Minimum Quantity: 0 Maximum Quantity: 1,000 ContractType: FFP Purchase Request Number: ALUMBARSTOCKA Federal Supply Classification: 9530 Naics Code: 331316 Program: C9E Sic Code: 3354	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
0002	1000	EA-Each	Description: Aluminum ExtendedDescription: Aluminum Bar Stock 5/8 dia X 12', 7075-T76, ASTM B211. Min Minimum Quantity: 0 Maximum Quantity: 1,000 ContractType: FFP Purchase Request Number: ALUMBARSTOCKB Federal Supply Classification: 9530 Naics Code: 331316 Program: C9E Sic Code: 3354	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Attaching Documentation to Support Your Bid

In addition to providing CLIN level pricing as shown in the above examples, you may upload documentation to support your bid. Please provide any additional information you want to be considered when your bid is evaluated.

Solicitation Response System File Upload

Solicitation Number: W52P1J06Q3009-0001

This page is available to upload file(s) that provide additional information/detail supporting your offer/bid. This includes but is not limited to item literature, catalogs, web site addresses, etc. The file(s) uploaded should at a minimum provide the Contract Line Items Number to which they apply.

Please refer to the solicitation/amendment(s) for ALL offer submission requirements (to include a 'signed' offer/acknowledgement of amendment, if applicable). If the requirements for submission of offers/bids are not listed in the solicitation/amendment(s) and there is a question regarding the submission of an offer/bid in response to the solicitation/amendment(s), contact the contract specialist named in the solicitation/amendment(s).

NOTE: In addition to the proposal submission requirements set forth in the solicitation/amendment(s) it is recommended that when you provide the 'signed' offer that it include reference to the Price Quote Number that is assigned upon your successful submission.

In addition to the information provided to support the offer/bid, you are encouraged to upload your applicable Representation and Certification from the [Online Representations and Certifications Application \(E\)](#) web site if available.

PLEASE NOTE: There is a combined file limit of 10 Mb/upload. You must break your attachments into smaller files or utilize the upload utility multiple times if the upload exceeds the limit. Filenames **MUST NOT** contain single quotes, spaces, pound or percent signs. Your computer must also be running updated virus protection. If your computer is not protected, please do not upload files. Uploading files with viruses may jeopardize your electronic bid submission. If you are using Microsoft Office 2007 products, please utilize the 'Save As' function and choose 'Office 97-2003' option when saving documents. This will ensure the greatest compatibility for users that have not migrated to Office 2007 and are unable to install the compatibility pack.

**** Allowed filetypes:** MaxView CAL, Microsoft PowerPoint, Rich text, JPEG, AutoCAD DWF, AutoCAD DWG, Microsoft Excel, Adobe Acrobat PDF, ZIP, Plain text, Microsoft Word **

Text Description: (100 characters or less)	File to upload: (Maximum 40 characters allowed for filename)
<input type="text"/>	<input type="text"/> Browse...

We recommend you upload the applicable 'Representation and Certifications' from the [Online Representations and Certification Application](#).

Review your bid before you submit it. See the sample page below.

Please review data before submitting bid:

Solicitation Number: W52P1J06Q3009 - 0001

[Contractor Data](#)

Name: Rick Johnson
Phone number: 255-455-1234
Email: rjohnson@acme.com
DUNS: 033129706
DUNS4: No Duns4 found at CCR
CAGE: 1LZE7
Company Name: DEFENSE LOGISTICS INFORMATION SERVICES, DIVISION DLIS-SX
Company Address: 74 WASHINGTON AVE N STE 7
BATTLE CREEK, MI 49017-3054
USA

Edit Contractor Data

[Solicitation Administration](#)

You have indicated the following:

This bid is being submitted as **BID WITHOUT EXCEPTION**.
ALL items offered **ARE NOT** on a single GSA Federal Supply Schedule (individual GSA schedules will be noted where applicable in CLIN data below).

After submission, this electronic bid is valid for a period of 30 days from the date for the receipt of offers specified in the solicitation.

Net days = 30 days.

General comments:

N/A

Edit Solicitation Administration Data

[CLIN Pricing](#)

CLIN Number	QTY	Unit of Issue	Unit Price	Extended Price	GSA Schedule	GSA Schedule Expiration Date
0001	1000	EA	\$0.75000	\$750.00	-	-
0002	1000	EA	\$0.90000	\$900.00	-	-
0003	1000	EA	\$1.20000	\$1,200.00	-	-
0004	1000	EA	\$0.65000	\$650.00	-	-
0005	1000	EA	\$0.82000	\$820.00	-	-
0006	1000	EA	\$1.34000	\$1,340.00	-	-
0007	1000	EA	\$2.11000	\$2,110.00	-	-

Total dollar amount = \$7,770.00

Edit CLIN Pricing Data

[File Upload](#)

File Name File Size File Description File Viewer

Add/Delete Attachments

**** Once your data has been submitted, you will have the opportunity to print your submission and confirmation information. ****

Back Submit

You can modify your bid prior to submission. **Note: Once your bid is submitted via the ASFI BRS, you cannot amend or cancel it.** To amend or cancel a submitted bid, you must contact the contract specialist/contracting officer for details. Please have your Price Quote Number available in this case.

Once you have submitted your bid, the page below allows you to print your bid for your records.

After submission, this electronic bid is valid for a period of 5 days.

Net days = 30 days.

General comments:

N/A

CLIN Pricing

CLIN Number	QTY	Unit of Issue	Unit Price	Extended Price	GSA Schedule	GSA Schedule Expiration Date
0001	1	EA	\$1,500	\$1,500.00	-	-
0002	1	EA	\$1,932	\$1,932.00	-	-

Total dollar amount = \$3,432.00

File Upload

File Name	File Size	File Description	File Viewer
bid_history.jpg	31850	sample	<input type="button" value="View attachment"/>

Note: The bid is not successful unless the page above contains the Price Quote Number.

Vendor Bid History

Vendors may view a list of all bids successfully submitted within the last 30 days. You are prompted to enter your CCR CAGE Code and MPIN to view your bids. All employees in your company that know your CAGE Code and MPIN are able to view this subset of information for all bids submitted by the company. This area is not available for Government personnel.

You access Vendor Bid History from the ASFI home page.



Effective immediately, the ASFI support email address has changed to ASFI@conus.army.mil.

Please visit the [What's New \(.doc\)](#) section at ASFI to see recent additions to our website.

[Privacy & Security Notice \(E\)](#) [Accessibility Information Notice \(E\)](#) [Freedom of Information Act \(FOIA\) Notice \(E\)](#)

ASFI Business Opportunities **Acquisition Tool Set** **ASFI for Industry**

- [Contracting Opportunities Search](#)
- [Combined Synopsis/Solicitation Search](#)
- [ASFI Frequently Asked Questions](#)
- [ASFI for Government Personnel](#)
- [Web Browser Plugins/Certificates](#)
- [ASFI Users Guide \(.doc\)](#)
- [Vendor Notification Service](#)
- [Vendor Bid History](#) 
- [Procurement Notifications](#)
- [Online Representations and Certifications Application \(ORCA\) \(E\)](#)
- [Justifications and Approvals \(J&A\) Search New](#)

Related Links:

This Web site has been established by the [Assistant Secretary of the Army for Acquisition, Logistics and Technology, ASA\(AL&T\) \(E\)](#), as part of their Web-based strategy. This strategy includes: conducting electronic commerce on the Internet; allowing remote site processing; integration of workflow into the procurement process; and definition of retail logistics interface requirements. The challenges include interfacing with the Standard Procurement System (SPS) and JEDMICS; secure Web Bid Response; HomePage standardization; and technical data interfacing for bids/proposals. This Web site will expand as phased implementation is achieved.

Enter your CAGE Code and MPIN to view your submitted bids.

Industry/Vendor Authentication

Your company must be registered and current in the [Central Contractor Registration \(CCR\) \(E\)](#). The Central Contractor Registration (CCR) validates the Taxpayer Identification Number and Taxpayer Name of each new and updating CCR registrant with the Internal Revenue Service (IRS) records. It will take one to two business days to validate new and updated records prior to becoming active in CCR.

Please enter the requested data below:

NOTE - To submit an electronic bid you must enter our system through the [Contracting Opportunities Search](#) link and utilize the "Start Offer/Bid" button.

Enter [CAGE Code](#):*

Enter [MPIN](#):* (Marketing Partner Identification Number [MPIN] is case sensitive)

* - indicates required field

If the MPIN is not known, visit [Central Contractor Registration \(E\)](#) and enter the applicable CAGE code to view identified Points of Contact (POCs) at the CCR. Please contact your CCR POC for MPIN information.

The ASFI Offer/Bid History lists Solicitation Number, Submission Date/Time, Price Quote Number, Vendor Representative, and Contract Specialist for bids successfully submitted in the last 60 days. There is no pricing data displayed. If you require additional detail regarding your bid, contact your company representative that submitted the bid or the Contract Specialist.

**Offer/Bid History for
Cage code 1LZE7 - DEFENSE LOGISTICS INFORMATION SERVICES, DIVISION DLIS-SX**

**Please note there is no pricing data listed in the attached summary.
If you require additional detail regarding the offer/bid please contact the Vendor Representative or the Contract Specialist.**

(** Only completed bids from the last 60 days will be displayed in date descending order **)

<u>Solicitation - Amendment Number</u>	<u>Submit Date/Time (Central Time)</u>	<u>Price Quote Number</u>	<u>Vendor Information</u>	<u>Contract Specialist Information</u>
W52P1J06Q3009 - 0001	03/13/2009 12:18:07	033129706-20090313121807	R Smith 222-222-2222 asfi@conus.army.mil	Joe Franks 111-111-1111 asfi@conus.army.mil
W9098S08T0518 - 0000	03/05/2009 09:25:51	033129706-20090305092551	Randy James 222-222-2222 asfi@conus.army.mil	JB Franklin 111-111-1111 asfi@conus.army.mil
W912JD09T1111 - 0000	03/05/2009 08:28:31	033129706-20090305082831	Any Vendor 222-222-2222 asfi@conus.army.mil	Ellie Cole 111-111-1111 asfi@conus.army.mil
W9098S101111 - 0000	02/25/2009 10:13:34	033129706-20090225101334	John Smith 222-222-2222 asfi@conus.army.mil	Ben Franklin 111-111-1111 asfi@conus.army.mil
W9098S09T0303 - 0000	01/23/2009 08:30:26	033129706-20090123083026	Allison Cook 222-222-2222 asfi@conus.army.mil	Janet Grace 111-111-1111 asfi@conus.army.mil

The Vendor Bid History is kept for a period of 60 days from the date of the receipt of the bid. After the 60 day period the bid data is purged from the ASFI application.